



CONTRACT FOR COMMISSIONED PASTOR RELATIONSHIP

Submit to: Stated Clerk, Presbytery of Giddings Lovejoy

1001 Craig Road, Ste. 170, St. Louis MO 63146

THE FOLLOWING CONTRACT BETWEEN:

Church: _____

Address: _____ (City, State & Zip), and

Name of Commissioned Pastor: _____

The contract is from: _____ 20__ to _____ 20__

TERMS: The Commissioned Pastor is employed on a full-time basis, or part-time basis, serving _____ hours per week

Full Time Minimum Terms of Call for 2023: \$38,880.00 (80% of the minimum effective salary for Ministers of Word and Sacrament)

DUTIES: The Commissioned Pastor will be responsible to:

- moderate session and congregational meetings
 provide worship leadership, including preaching and administering the sacraments
 arrange for substitute preachers on any Sundays not present
 pray for the church and pastoral care; call on sick and home-bound
 provide administrative leadership, including staff supervision
 officiate at weddings and funerals
 help the session provide for continuity of (and/or changes in) essential programs
 attend committee meetings as an ex-officio member
 Other - specify (_____)

The congregation and session will be responsible to:

- support the Commissioned Pastor in his/her ministry
 provide regular financial compensation according to the terms outlined below
 provide a performance review to the Commissioned Pastor at least annually
 pray for the church and pastoral care; call on sick and home-bound
 pray for the Commissioned Pastor during this contract period
 negotiate goals for the contract period
 other - specify (_____)

Annual Compensation		
<i>Salary</i>		
1.	Annual Cash Salary (if part-time, the amount is based on the number of hours worked per week, using the full-time minimum salary)	\$
2.	Deferred Income (403(b), annuity, equity)	\$
3.	Bonuses, Unvouchered Allowances, Gifts	\$
4.	Social Security (over 50% of SECA taxes)	\$
5.	Housing Allowance & Utilities (does not apply if utilities are paid directly by the church and if they are listed in church's name)	\$
6.	Manse Value (value must be at least 30% of items 1-5 above.)	\$
7.	Other (copayments, medical, dental expenses) - Identify	\$
8.	Contributions to Taxed-Deferred Plans (<u>not</u> church matching contributions)	\$
9.	Other Deferred Income (Employer <u>matching</u> contributions to PCUSA 403(b)(9))	\$
Total Compensation		\$
<i>Other Benefits and Reimbursable Allowances</i> (* = required benefits)		
1.	Optional Board of Pensions Benefits (Dental and/or Life Insurance)	\$
2.	* Travel/Auto Reimbursement (suggested: IRS rate)	\$
3.	* Continuing Education (\$1,000/full time; \$500/part time)	\$
4.	Social Security (50% or less of SECA tax)	\$
5.	Books/Other Professional Expenses	\$
6.	Other Vouchered/Reimbursable Expenses (Identify)	\$
Total Allowances		\$
Total Compensation, Allowances, and Expenses		\$
<i>Paid Leave</i>		
1.	* Continuing Education Leave (2 weeks minimum)	
2.	* Vacation (4 weeks minimum; including 4 Sundays)	

This agreement may be terminated by either party (session or pastor) upon 30 days written notice. It is understood that the pastor will participate in any training/discussions sponsored and/or requested by presbytery and will participate in an exit interview conducted by presbytery.

The session approved this contract and its conditions on _____

Signed: (Clerk of Session) _____ Date: _____



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I agree to accept the terms of this contract:

Signed: (Commissioned Pastor) _____ Date: _____

Signed: (COM Moderator) _____ Date: _____

Signed: (Stated Clerk) _____ Date: _____

The presbytery approved this contract and its conditions on _____

*Complete, sign, and either scan and email or snail mail originals. When all parties have signed, a copy goes to
1) the Commissioned Pastor, 2) the church, 3) the presbytery.*

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1001 Craig Road, Ste. 170, St. Louis MO 63146 or statedclerk@glpby.org**