



Called Meeting
Presbytery of Giddings -Lovejoy
Saturday, January 9, 2021

Meeting virtually by Zoom at 10:00 am
Meeting ID: 896 0715 6180
Call in attendees dial in, using: (312) 626-6799

The Presbytery of Giddings-Lovejoy is called to meet on January 9, 2021 to act on the following items:

- The resignation of Rev Dr Craig M Howard as Presbytery Leader effective January 31, 2021.
- Election of a Presbytery Leader Nominating Committee (PLNC)
- Approve the call to Rev Elizabeth Kanerva as Associate Presbytery Leader effective January 1, 2021
- Introduce the Bridge Presbytery Leader, Rev. Robert M. Jensen, HR, contracted through Vision Team
- No other business will be conducted beyond this.

Items within the binder:

- Craig's resignation letter
- Nominations for the Presbytery Leader Nominating Committee (PLNC)
- Introduction letter, photo, and contract for Rev. Elizabeth (Liz) Kanerva
- letter and photo for Robert Jensen



Rev. Dr. Craig M Howard, Presbytery Leader
Rev. Dr. Junie Ewing, Bridge Associate Leader
Rev. Joy Myers, Stated Clerk

November 20, 2020

Friends,

It is with joy and sadness that I announce my resignation as Presbytery Leader of the Presbytery of Giddings-Lovejoy, effective January 31, 2021. I have accepted the position of Ministry Relations Officer with the Presbyterian Foundation.

I was recently approached by the Foundation for a position that combines my experience as a sales professional, fund raiser, insurance agent, minister of Word and Sacrament, and mid-council leader. The interview process was one of discernment and I sensed God's call to a new direction and opportunity.

I have had the pleasure and challenge of serving as your presbytery leader for approximately four years. It has been an opportunity to meet wonderful members, talented leaders and attend worship in various congregations. You have heard my sermons, read my blogs, and supported me in my leadership. Together we have experienced the joy of General Assembly, the excitement of relocating the office, and the challenge of the pandemic. In all of these things, I am deeply grateful. It has been an honor to serve as your Presbytery Leader.

There will be a called meeting, on January 9, 2021, to dissolve my relationship with the presbytery. The work of organizing a nominating committee is in the capable hands of the Vision Team. There will be a celebration event of my work and ministry on January 22, 2021.

Thank you for your prayers and well wishes. Although I will remain in the St. Louis area, I will miss interacting with you as Presbytery Leader.

Peace,

Rev. Dr. Craig M. Howard,
Presbytery Leader

Slate for Presbytery Leader Nominating Committee members:

This is a motion from the Vision Team. Each person has been contacted and agreed to serve, if elected.

- **RE Lawson Calhoun** (BM) Westminster Presbyterian Church, St Louis
- **TE Rob Dyer** (WM) First United Presbyterian Church, Belleville
- **TE Ellen Gurnon** (WF) Westminster Presbyterian Church and First Presbyterian Church, Cape Girardeau
- **TE Max Hill** (WNB) UKirk
- **RE Danny Mortimer** (WM) Faith and Des Peres Presbyterian Church, Frontenac
- **RE Ramona Williams** (BF) Third Presbyterian Church, Moline Acres
- **TE Hannah Zyla** (WF) Webster Groves Presbyterian Church, Webster Groves
- **Ex-Officio member:** RE Barbara Bowyer (WF) Moderator of Vision Team

Alternate:

RE Harriet Hall (WF) Webster Groves Presbyterian Church, Webster Groves



The Vision Team is delighted to announce that we have concluded our search for an Associate Presbytery Leader and have unanimously and enthusiastically called Liz Kanerva to serve as our Associate Presbytery Leader beginning on January 1. We will be asking for Presbytery-wide approval of this decision at our called meeting on January 9.

Liz is no stranger to either the presbytery or many of you. She grew up in North Saint Louis County and has served Glendale Presbyterian Church for the past 14 years, initially as co-pastor with her husband Jay and then as solo pastor. Prior to that, she was called to serve as interim Pastor at First United Bellville. Her first churches were in the Presbytery of Eastern Oklahoma where she served as pastor and interim pastor with two different congregations.

A graduate of Truman State University and McCormick Theological Seminary, Liz brings 24 years of congregational ministry to her new position, knowledge that will serve her, our pastors, and our congregations well as she begins her work.

Her primary areas of work in the life of the Giddings-Lovejoy Presbytery include the Committee on Ministry and the Stewardship Team in its many variations. Her continuing education efforts have focused on family systems theory, transitional ministry, stewardship, and faith formation.

Liz and her husband Jay live in Webster Groves. They have three daughters: Emma, 22, is studying Music Education at Truman State University; Madeline, 18, is in her first year at St. Louis Community College and plans to enter the nursing program; and Eleanor is a sophomore at Webster Groves High School.

Her responsibilities as Associate Presbytery leader will include actively supporting the work of the Committee on Ministry, serving as the Presbytery advocate for the Dismantling Racism and Privilege (DRAP) team, working in partnership with the Presbytery Leader, being an engaged member of the Vision Team, supporting the work of pastors and congregations, and being an ambassador to congregations on behalf of the Presbytery.

We believe that Liz will bring strong gifts and abilities to this work and we look forward to her service and partnership in the ministry that we share. Please join us in welcoming Liz to this new call.



CONTRACT FOR INSTALLED PASTORAL RELATIONSHIP

Church Body: Presbytery of Giddings Lovejoy
Address: 1001 Craig Rd. Suite 70
Name of Pastor: Elizabeth R. Kanerva

Is being called to the position of: (check one):

Pastor

Associate Pastor

Designated Pastor.....Length of term: 2 years 3 years 4 years

Designated Associate Pastor.....Length of term: 2 years 3 years 4 years

X Other (Please specify: Associate Presbytery Leader)

X Full-time Part-time (Hours per week: _____)

FOR NEW SERVICE IN INSTALLED POSITIONS: The beginning date is: 01/01/2021.

FOR ALL CONTRACTED POSITIONS: The term of the contract is from ____/____/____ to ____/____/____.

We will pay regularly to the Board of Pensions a sum equal to the required percent of your salary for participation in the PCUSA Pension and Medical Plan during the time of your being and continuing in the pastoral relationship set forth in this call to this church, and to other provisions established by the General Assembly for participating in the Plan.

Minimum Terms of Call for 2021:

Effective Salary (full-time): \$42,840.00 (70% of Churchwide Median of \$61,200)

Board of Pensions Calculators can be found here:

<http://www.pensions.org/AvailableResources/Calculators>

FOR INSTALLED POSITIONS (G-2.0504a):

The following compensation was approved by the Presbytery at a meeting on _____

The following Terms of Call were approved by the Presbytery at a meeting on _____

Stated Clerk: Joy Meyers Date: _____

We promise and obligate ourselves to review with you annually the adequacy of this compensation.

Stated Clerk of Presbytery: Joy Meyers Date: 12/10/2020

I agree to the following terms of call:

Associate Presbytery Leader: Elizabeth R. Kanerva Date: 12/7/2020

The Presbytery of Giddings Lovejoy approved this call, contract and its conditions:

COM Moderator: Christine P. James Date: 12/21/2020

*Complete and sign four original copies. When all parties have signed, an original copy goes to
1) the minister, 2) the calling church, 3) the presbytery of call and 4) the minister's presbytery of membership/care.*

Submit to: Stated Clerk, Presbytery of Giddings Lovejoy, 1001 Craig Road, Ste. 170, St. Louis MO 63146



Rev. Robert (Bob) Jensen

I am an HR member of Giddings-Lovejoy Presbytery. After 13 years in business working for a public utility, the call to parish ministry led me to seminary, followed by nearly 30 years serving Presbyterian congregations in Coal City, IL, Tulsa, OK, and Delafield, WI before retiring in 2016. I also had the opportunity to serve as Bridge Pastor at First United Presbyterian in Collinsville in 2019.

I have been blessed by a wonderful spouse for 47 years. Jan and I moved to Swansea, IL from Wisconsin in 2016. We have two adult sons, David (Sarah) and Andy (Cathy) and seven grandchildren ranging in age from 20 to 9. David and family live in Crystal Lake, IL. Andy and family are in Belleville. Jan and I are currently active in worship, ministry, and mission at First United Presbyterian Church in Belleville.

My education includes being a graduate of Governors' State University in University Park, IL, receiving a B.A. in Business Administration in 1974 and the University of Dubuque Theological Seminary, earning a Master of Divinity in 1987.

During my years in parish ministry, I was also consistently active in presbytery life, serving in a wide variety of roles including GA commissioner, Presbytery moderator (Blackhawk and Milwaukee), chair of Council, moderator of Committee on Ministry, and a variety of other assignments.

In retirement, Jan and I have found enjoyment in the freedom that these years have brought, including the freedom to do more traveling and be more connected to our grandchildren. At the same time, I have looked forward to opportunities to continue to be of service to Christ through the church. I look at this new role as Bridge Leader for the presbytery in that same vein.

I view my role as Bridge Leader to be one of stewardship - helping to maintain continuity of ministry and support of both staff and leadership - as the presbytery begins to anticipate the arrival of its next leader. And I look forward to meeting and getting to know many of you over the days and months ahead.



**CONTRACT FOR TEMPORARY
PASTORAL RELATIONSHIP**

Submit to: Stated Clerk, Presbytery of Giddings Lovejoy,
1001 Craig Road, Ste. 170, St. Louis MO 63146

THE FOLLOWING CONTRACT BETWEEN:

Church: Presbytery Of Giddings Lovejoy

Address: 1001 Craig Rd. Ste 170, St. Louis, MO 63146 (City, State & Zip), and

Name of Teaching Elder or Commissioned Pastor: Robert Jensen

This is for the purpose of providing pastoral services in the position of *(select one below)*:

X Bridge Presbytery Leader

The contract is from: January 1, 2021 to June 30, 2021

TERMS: The pastor is employed on a full-time basis, or part-time basis, serving _____ hours per week
(Contract is not to exceed 12 months).

DUTIES: **The Bridge Presbytery Leader will be responsible to:** *(see responsibilities listed at end of document)*

The Presbytery will be responsible to:

- support the Bridge Presbytery Leader in his/her ministry
- provide regular financial compensation according to the terms outlined below
- provide a performance review to the Bridge PL every six months
- pray for the Bridge PL during this contract period
- negotiate goals for contract period
- other – specify

Compensation (January-June 2021)		
<i>Effective Salary.</i> (*Required for Interims)		
1.	Cash Salary	\$10,500
2.	Deferred Income (403(b), annuity, equity)	\$26,000
3.	Bonuses, Unvouchered Allowances, Gifts	\$
4.	Social Security (over 50% of SECA taxes)	\$
5.	Housing Allowance & Utilities (does not apply if utilities are paid directly by the church and if they are listed in church's name)	\$6,000

6.	Manse Value (value must be at least 30% of items 1-5 above.)	\$ n/a
7.	Moving Expenses (if applicable)	\$ n/a
8.	Other (copayments, medical, dental expenses) - Identify	\$
9.	Contributions to Taxed-Deferred Plans (<u>not</u> church matching contributions)	\$
Total Effective Salary		\$42,500
10.	Other Deferred Income (Employer <u>matching</u> contributions to PCUSA 403(b)(9))	\$
Total Compensation		\$42,500
<i>Other Benefits and Reimbursable Allowances</i> (* = required benefits)		
1.	* Board of Pension Dues (For 2020 = 37% of total OR minimum participation dues if less than \$44,000)	\$n/a
2.	Post Retirement Service Dues (if retired and working 20+ hours – 12% of total)	\$5,100
3.	Optional Board of Pensions Benefits (Dental and/or Life Insurance)	\$
4.	* Travel/Auto Reimbursement (suggested: IRS rate)	\$6,000
5.	* Continuing Education (\$1,000/full time; \$500/part time)	\$1,500
6.	Social Security (50% or less of SECA tax)	\$
7.	Books/Other Professional Expenses	\$
8.	Other Vouchered/Reimbursable Expenses (Identify)	\$1,000
Total Allowances		\$13,600
Total Compensation, Allowances, and Expenses		\$
<i>Paid Leave</i>		
1.	* Continuing Education Leave (2 weeks minimum)	1 week
2.	* Vacation (4 weeks minimum; including 4 Sundays)	2 weeks

APPROVALS:

During the length of this agreement, the Bridge PL will be accountable to the presbytery through the Vision Team. It is understood that the Bridge PL will participate in the quarterly temporary pastors' meeting sponsored by the presbytery. Should the Bridge PL have any serious differences or difficulties with any former PL, the matter will be immediately referred to the Presbytery's Committee On Ministry. It is understood that the Bridge PL will not be involved in any way with the PL Nominating Committee, except to facilitate that committee's regular reports to the Presbytery. Any concerns or suggestions about the Presbytery's search for a new PL shall be carried to the Vision Team. ***It is understood by all parties that the Bridge PL under contract may not ordinarily be considered for the PL position in this Presbytery.***

This agreement may be terminated by either party (Presbytery or Bridge PL) upon 30 days written notice. This agreement may be extended in one to 12-month periods, upon written notice to, and the approval of, the presbytery. It is understood that the Bridge PL will participate in any training/discussions sponsored and/or requested by presbytery and will participate in an exit interview conducted by presbytery.

The Presbytery approved this contract and its conditions on _____

Signed: (Stated Clerk) _____ Date: _____

I agree to accept the terms of this contract:

Signed: (Pastor) _____ Date: _____

Signed: (COM Moderator) _____ Date: _____

Signed: (Stated Clerk) _____ Date: _____

The presbytery approved this contract and its conditions on _____

*Signed copies are to be given to: 1) the minister, 2) the clerk of session, 3) the presbytery and 4) the minister's presbytery of membership/care (if other than the presbytery of this congregation.)
Final copies of signed document will be provided by Stated Clerk.*

**Please submit forms to Presbytery of Giddings Lovejoy,
1001 Craig Road, Ste. 170, St. Louis MO 63146**

Bridge Presbytery Leader Responsibilities List

1. Serves as a Head of Staff.
2. Serves as pastor to the pastors and leaders of the Presbytery
 - a. Visits and encourage pastors and leaders with compassionate support.
 - b. Listens to pastoral concerns.
 - c. Coaches pastors and leaders in work and vocational decisions.
3. Staffs the Vision Team.
 1. Accountable to the Vision Team through the Personnel Work Group.
 - a. Assists Vision Team in developing mission priorities.
 - b. Help Vision Team determine roles of authority.
 - c. Organize annual Vision Team retreat.
4. Partners with each Team to strategize and set goals.
5. Manages budget:
 1. Monitor each Team budget for adherence to financial targets.
 - a. Monthly review monthly budget with treasurer.
 - b. Quarterly review performance of endowment account's and CD ladders.
6. Guides, encourages and supervises the Presbytery Staff.
 1. Lead weekly staff coordination meeting.
 - a. Obtain weekly update from each individual staff person on goals and objectives.
7. Divides staffing roles of other Teams (Administration, Dynamic Leaders, Public Witness, Global Mission, Dismantling Racism and White Privilege) with Associate Presbytery Leader
8. Works collegially as a peer with Stated Clerk.
9. Is the public face and voice of the Presbytery, speaking for the Presbytery in times of challenge.